



Winter 2012

CAVOS

training & workshops

Our gift to you

Good quality, relevant, informative FREE training sessions at times to suit you!



If you're part of a voluntary organisation or community group in the area you may well have heard about the fantastic CAVOS training courses:

'How to get your hands on the money' and ***'How to be a Brilliant organisation'***

This year we want to help even more groups benefit from these courses and have even organised evening sessions for those who have daytime commitments.

So, if you're part of a group who have never been on any CAVOS training, why not take this opportunity to book a place and find out what all the fuss is about? You may even experience some of those 'light bulb' moments that other groups have had - when our fabulous training suddenly helps everything make perfect sense!

BOOKING ESSENTIAL for all courses

Tel: 01388 811115 Fax: 01388 817772

Email: enquiries@cavos.org.uk www.cavos.org.uk

'How to be a Brilliant Organisation'

Thursday 16th February 2012, 9.30am - 12.30pm @ Shildon Civic Hall

(Followed by lunch at 12:30pm)

OR

Thursday 16th February 2012, 5pm - 8pm @ St Pauls Centre, Spennymoor

(Light buffet will be provided on arrival at 5pm)

Please note that the evening session will be a whistle-stop tour of the key topics & won't offer as much detail.

Who is it for - Anyone involved in a voluntary organisation or a community group. It is specifically targeted at members of management committees and charity Trustees.

About the course - From volunteering and governance to marketing and promotion, there's so much you want to know and now there's a one day course that teaches it all in one go. So get yourself along to this free course and find out everything you need to know. The training will be delivered to suit the needs of the organisations taking part and will include interactive workshop sessions and opportunities for feedback and discussion.

The course will be split into three sections which will cover some key issues and topics:

- 1) Good Governance
- 2) Committee Roles & Responsibilities
- 3) Attracting & Keeping volunteers

To-date, over 70 people have attended CAVOS Governance training with over 50 groups benefitting.

'How to get your hands on the money'

Thursday 23rd February 2012, 9.30am - 12.30pm @ Shildon Civic Hall

(Followed by lunch at 12:30pm)

OR

Thursday 23rd February 2012, 5pm - 8pm @ St Pauls Centre, Spennymoor

(Light buffet will be provided on arrival at 5pm)

Who is it for - This course is ideal for people new to funding and also those who want to improve their funding applications. People who are experienced at accessing funding may also find this course to be a useful refresher.

About the course - This course covers everything in easy to understand terms. Accessing the funding you need for your organisation can seem like a minefield! You need to know what to do, where to go and how to do things properly and it can be difficult to find the support you needwell look no further. The course aims to increase your confidence to apply for funding and take the stress out of the process. You'll be given plenty of handy tips and tools to help you along the way and you can find out more about how CAVOS can support you.

To-date, just under 90 people have attended CAVOS Funding training with almost 60 groups benefitting.

These are free courses but booking is essential - contact CAVOS to book



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